

**CLINTON COUNTY REPUBLICAN PARTY
EXECUTIVE COMMITTEE MEETING MINUTES**

January 2, 2025 – 7:00 pm

Victor Township Hall

Approved 3/20/25

1. **Call to Order** – Chairman Steve Willis called the meeting to order at 7:05 pm.
2. **Invocation** – Vice-Chair Nancy Bareham
3. **Pledge of Allegiance** – Led by Mark Balfanz
4. **Roll Call** – 17 members of the Executive Committee were in attendance; a quorum was established.
5. **Approval of Agenda** – *Motion to approve: Mark Balfanz; Second: Zach Rudat. Approved.*
6. **Approval of October 3, 2024 Meeting Minutes** – *Motion to approve: Jim Barnard; Second: Alan Cobb. Approved.*
7. **Treasurer’s Report** – Tim Roberts reported income and expenses from our Fall Fundraiser, and expenditures for candidate support. Copies of the report were made available to Executive Committee members.
Motion to approve: Frank Lambert; Second: Lisa Barrone. Approved.
8. **Chair’s Report** – Steve Willis shared the following:
 - a) GOP is a split party (State and Country)
 - b) Positive health update for one of our members/volunteers
 - c) Precinct Delegates – we will be recruiting to fill ~100 vacancies; 60-70 previously active delegates have not been active during the last 2-year cycle
 - d) Committees – several committees will be formed and launched soon, looking for volunteers
9. **Vice-Chair’s Report** – Nancy Bareham
 - a) State Party update – November and December meetings; upcoming closed session to review financials
 - b) Legislative update – House and Senate
10. **County & State Conventions** – Steve Willis
 - a) County Convention – Thursday, January 30, 2025, Victor Township Hall (7:00 pm)
 - i) Selection will take place of 19 voting delegates and 19 alternate delegates to attend State Convention
 - b) State Convention – Friday and Saturday, February 21-22, 2025, Huntington Place Convention Center, Detroit
 - i) Friday Night – 7th Congressional Committee Caucus – Registration 5:00 pm; Caucus 7:00 pm
 - ii) Saturday Morning Convention – Registration 7:00 am; Convention 9:00 am

*Motion to select Nancy Bareham to serve as the 7th District State Committee Member from Clinton County:
Mark Balfanz; Second: Zach Rudat. Approved.*

11. Committee Reports – Steve Willis announced the following committees for 2025:

- a) **Fundraising** (Nancy Bareham/Missy Porterfield)
 - i) Club Sponsorships – sponsorship drive is now underway
 - ii) Events – Lincoln Day Event (spring); Summer BBQ; Fall Fest
 - iii) Lincoln Day Event Program Ad Sales – looking for help

- b) **Technology** (Steve Willis/Tim Roberts)
 - i) Website
 - ii) Social Media
 - iii) eMail
 - iv) Newsletter

- c) **Data** (Steve Willis/Nancy Bareham)
 - i) Membership Database (current and previous delegates, elected officials, signs, events, advertisers)
 - ii) MERTS – State of Michigan financial reporting
 - iii) Accounting and fundraising software/platform
 - iv) Sponsors/Events Database

- d) **Outreach**
 - i) Election integrity (CheckMyVote)
 - ii) Delegate recruitment
 - iii) Attend local meetings
 - iv) Candidate recruitment and support
 - v) Election inspectors
 - vi) Poll challengers and watchers
 - vii) Walkers

- e) **Legislation & Ordinance Tracking**
 - i) Schools – David Smith/Chris DeLiso (school boards, funding initiatives, bond proposals)
 - ii) County – Need volunteers to attend meetings (Board of Commissioners, Ways & Means, Planning & Zoning)
 - iii) Township/City/Village – Need volunteers to attend meetings
 - iv) State Legislature – Nancy Bareham

12. Candidates and Elected Officials Reports (*Not present at meeting - name announced by Steve Willis)

- a) MI GOP State Committee Chairman Candidate – Jim Runestad
- b) MI GOP Youth Vice Chair Candidate – Miguel Pilar, Turning Point USA Field Representative
- c) Victor Township Supervisor – Andrew Wiswasser
- d) Clinton County Commissioner – Zach Rudat
- e) Clinton County Commissioner – Brian Hurtekant
- f) DeWitt Township Trustee – Lisa Barrone
- g) 75th House District Candidate – Frank Lambert

13. New Business

a) **Change monthly meeting schedule and location**

Steve Willis requested a motion to amend the CCRP Bylaws to change the monthly CCRP meeting to the third Thursday of the month and to hold them at the Clinton County Courthouse in St Johns if we can get a commitment for a county elected official to open and close the building for each of our monthly meetings.

Motion: Zach Rudat. Second: Mark Balfanz.

Discussion: Commissioners Zach Rudat, Brian Hurtekant and Nicole Fickes will coordinate with each other to provide access for CCRP.

Vote: Approved by unanimous voice vote.

b) **Purchase computer and software for CCRP**

Steve Willis requested a motion to approval expenditure of up to \$1,500 for the purchase of a computer and software for CCRP record keeping, accounting and financial reporting.

Motion: Joe Ondrusek. Second: Linda Gifford.

Discussion: It was confirmed the computer would be used solely for CCRP business, no personal business.

Vote: Approved by unanimous voice vote.

14. **Next CCRP Executive Committee Meeting** – Date and location TBD.

15. **Adjournment** – **Motion** to adjourn: Andy Barrone; Second: Mark Balfanz. Approved. (Adjourned at 9:45 pm)

Submitted by Missy Porterfield, Secretary